



## Using Xbox or PlayStation to access Microsoft Teams

An alternative method to access remote learning during times of lockdown.

### Xbox

1. Plug a keyboard in to the **Xbox USB slot**
2. Go in to **my games and apps**
3. Find **Microsoft Edge** and select
4. Type in: **Microsoft Teams and log in** as you would in the academy

You can then access your work through OneDrive and use key packages, including:

- Word
- Teams
- Excel
- PowerPoint
- Your emails

To move around you use the Xbox control or plug a mouse

### PlayStation

1. Identify the **PlayStation internet browser icon** (it is WWW with dots around it)
2. Press the **PS4 logo on the controller**
3. Go to the **library** and find options for **games and applications**
4. Go in to **applications** and you will find the **internet browser**
5. Type **Microsoft Teams** into the browser and **log in** as you would in the academy

You can then access your work through OneDrive and use key packages, including:

- Word
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Having problems with IT then email [itsupport@sspp.lincs.sch.uk](mailto:itsupport@sspp.lincs.sch.uk)