SharePoint Access – Students
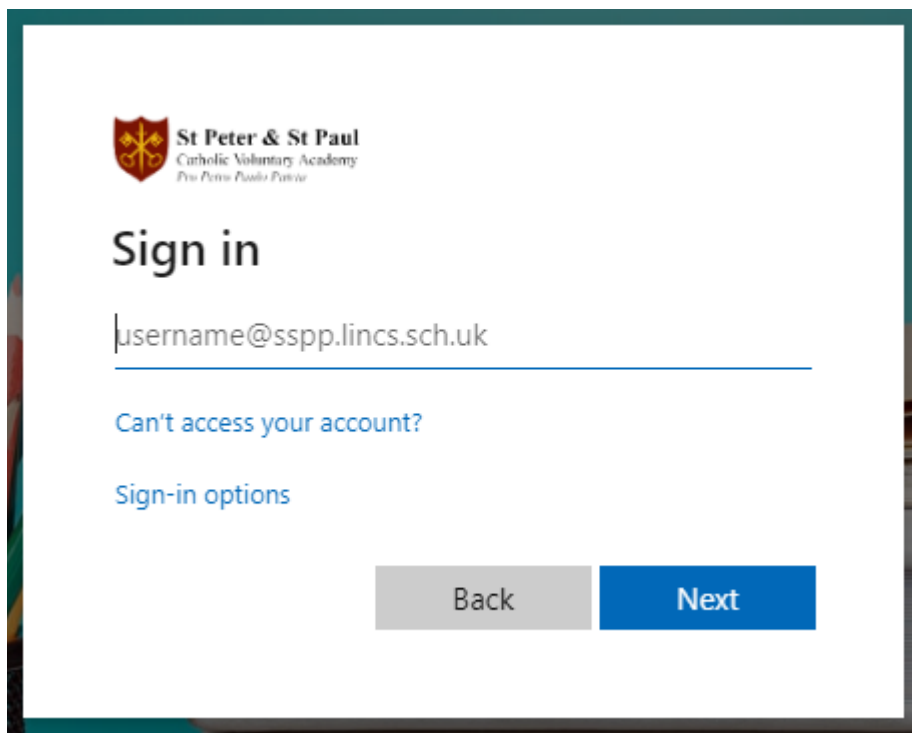
To access SharePoint, please go to the "Student Area" on the school website and click the link below:

SharePoint

This will take you to a login page that looks like this:

For the username, enter your **school username** with @sspp.lincs.sch.uk after it.
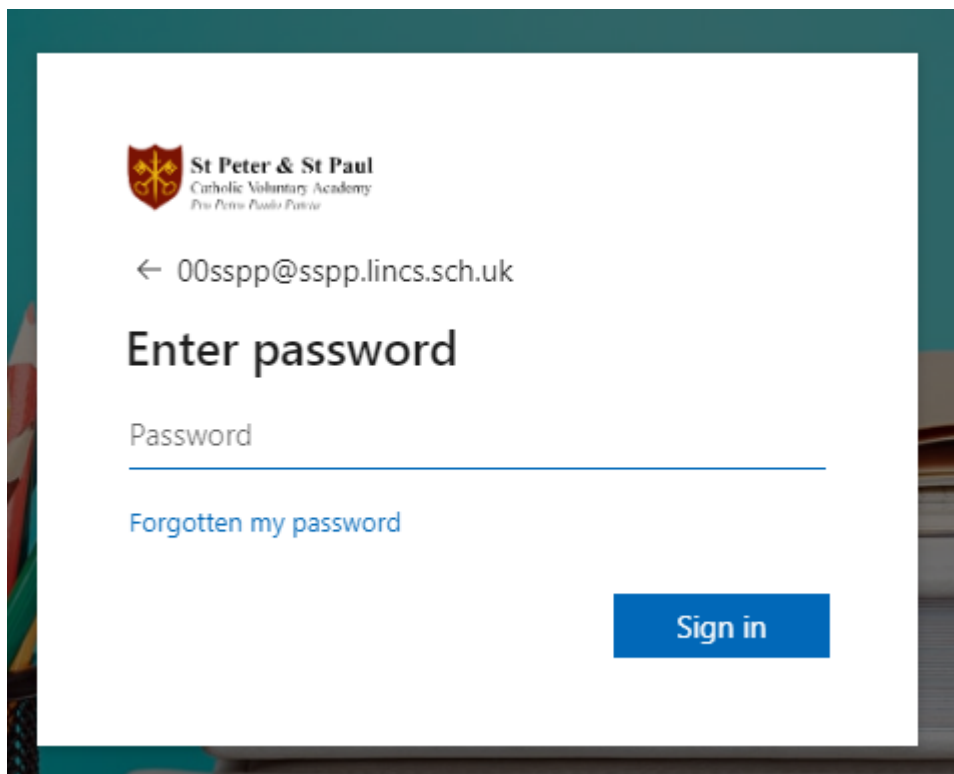
For example, 16DoeJohn@sspp.lincs.sch.uk

This follows the format NumberLastnameFirstname@sspp.lincs.sch.uk

The number corresponds to the year that the student is in:

Year	Number
7	22
8	21
9	20
10	19
11	18
12	17
13	16

For example, a Year 8 student called Jane Doe will have the username 21DoeJane@sspp.lincs.sch.uk

Press enter and a new page that looks like this will appear, asking for your password:
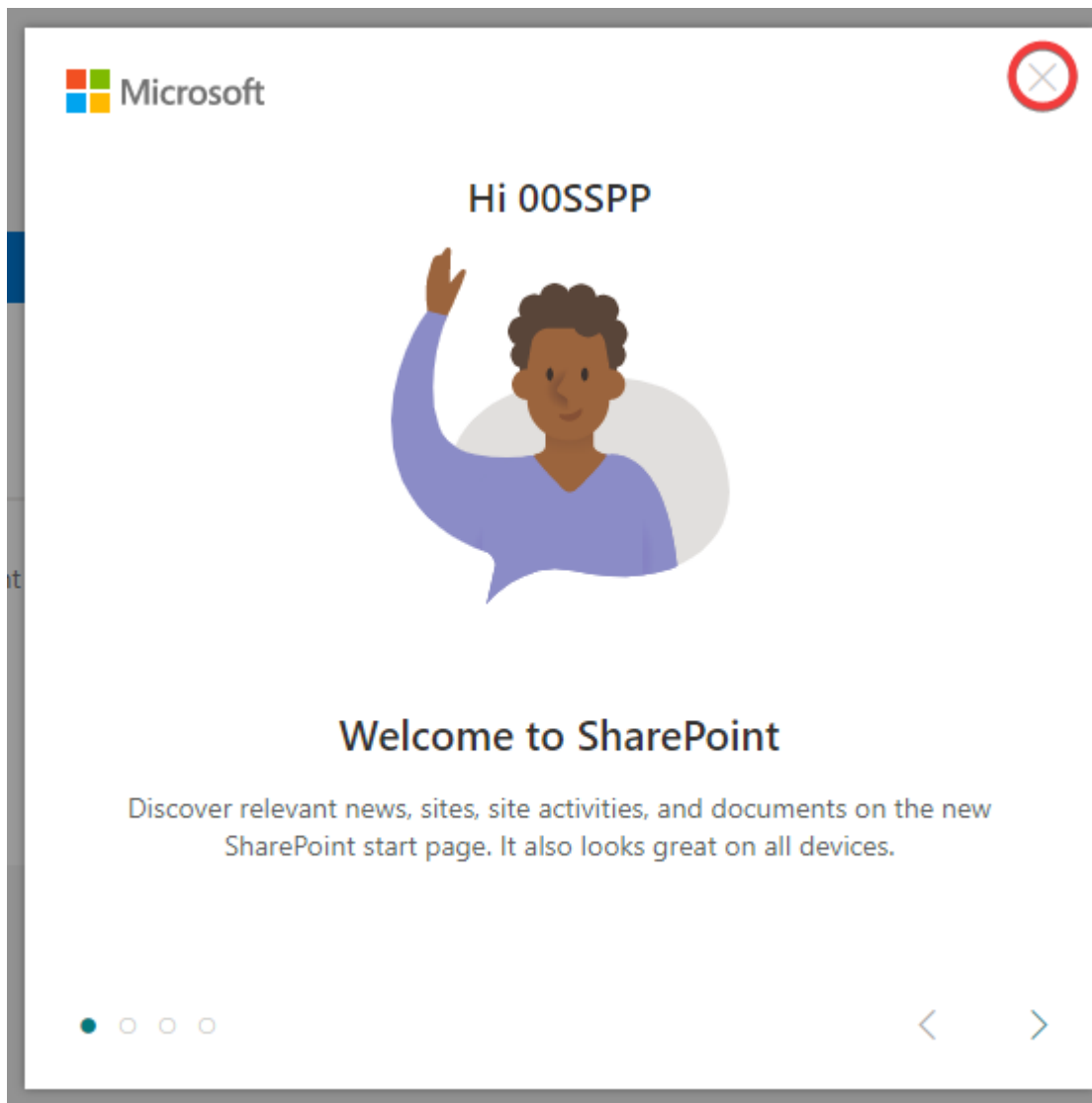

Enter the **same password that you use for the school computers** and then press the "Sign in" button.

If it asks you to stay signed in, you can click "Yes".

This will take you to the SharePoint home directory. You may get a popup as follows:
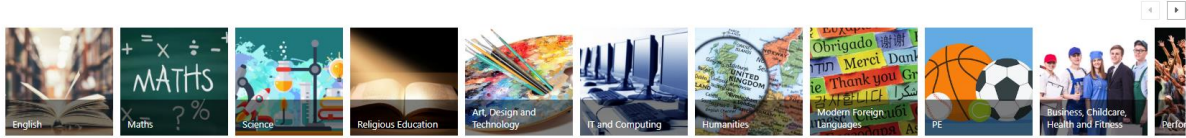

Simply click the X in the top-right hand corner as indicated.

When you open the SharePoint page, you will see a list of all the subjects. Click the subject you would like to access:
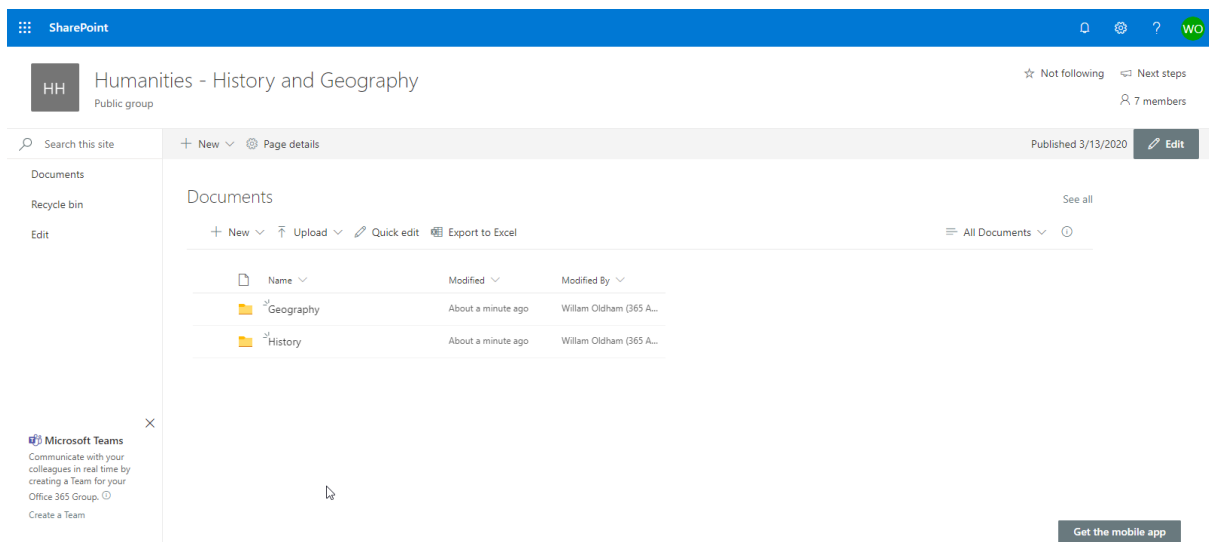

When you click on a subject, you will be shown a list of all the files and folders:

Here, you can access the files that have been put up for students. The files are separated by subject and year group.