

February 2025

Dear Parents and Carers,

As one of 36 schools that belongs to Our Lady of Lourdes Catholic Multi-Academy Trust (OLOL CMAT), we are committed to improving communication within our Trust community and beyond.

As part of this commitment, we are pleased to introduce our new OLOL CMAT *Communications Guidance for Parents and Carers* designed to make communication clear, accessible, and effective for everyone in our community.

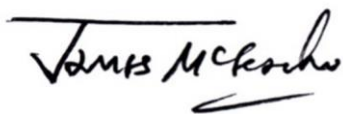
Our key aims are to:

- Keep parents, carers, and staff well-informed.
- Ensure all communication is respectful and values the dignity of every member of our community.
- Use simple, jargon-free language that is easy to understand.
- Work closely with families, staff, and pupils on important matters.
- Support our mission to provide an 'Outstanding Catholic education for all.'
- Regularly review and improve how we communicate.

We believe this guidance will strengthen the relationship between our schools, families, and staff – helping us stay connected and ensuring everyone feels informed and involved.

Thank you for your continued support.

With prayers and best wishes,



James McGeachie
CEO, Our Lady of Lourdes Catholic Multi-Academy Trust



Mrs C F Hewerdine
Headteacher

